



**SECTION A: PERSONAL DETAILS**

Taxpayer Identification Number (TIN):

Full Name:

Postal Address:

Student ID Number:   
Mobile Number:   
Email Address:   
Previous Passport Number:   
Current Passport Number:

**SECTION B: TRAVEL DETAILS**

Destination:

Departure Date:  Return Date:

Reason for Travel: Holiday  Business  Education  Employment  Medical  Sports   
Other  *Please specify* \_\_\_\_\_

**CONTACT DETAILS WHILE OVERSEAS**

Residential Address:

Phone Number:  Email Address:

**SECTION C: DOCUMENTS TO BE ATTACHED WITH THIS APPLICATION**

- |  |   |
|--|---|
| <input type="checkbox"/> 1. Passport Details ( <i>certified copy of passport page with photo</i> ) | <input type="checkbox"/> 5. Letter from employer or confirmation of overseas leave approval |
| <input type="checkbox"/> 2. Letter from TSLB to confirm outstanding loan or bond service amount    | <input type="checkbox"/> 6. Overseas Travel Bond Form duly signed by Guarantors             |
| <input type="checkbox"/> 3. E-ticket/Itinerary   | <input type="checkbox"/> 7. Guarantors Pay Slips or Bank Statements                         |
| <input type="checkbox"/> 4. Employment Contract Letter and Recent Salary Slip (if employed)        | <input type="checkbox"/> 8. Guarantors TIN letters or photocopy of FRCS/FNPF Joint Card     |

**NOTE: All Applicants intending to travel abroad must ensure that their nominated Guarantors for their bond form must satisfy the following conditions in terms of their annual combined income;**

Total Debt Disbursed from Government	Minimum Combined Guarantors Salary Band Per Annum
1. Less than \$20,000	Annual salary not less than \$15,000.
2. \$20,000 - \$49,999	Annual salary not less than \$30,000.
3. \$50,000 - \$99,999	Annual salary not less than \$50,000.
4. \$100,000 and more	Annual salary not less than \$60,000.

**FRCS reserves the right to refuse or decline any application if the above requirements are not met.**

**SECTION D: DECLARATION**

I,

Declare that the information in this application is true and correct in every detail

**Signature:** ..... **Date:**

**NOTE:** The Fiji Revenue and Customs Service reserves the right to seek additional information and also seek payments prior to the final decision being made. Incomplete application will not be accepted.

**IT IS A SERIOUS OFFENCE TO GIVE FALSE INFORMATION TO THE CHIEF EXECUTIVE OFFICER**

**FOR OFFICE USE ONLY**

Approved  Not Approved  Reason: \_\_\_\_\_

Verified & Approved by: \_\_\_\_\_ Officer's Signature: \_\_\_\_\_

Date: \_\_\_\_\_