



FORM INSTRUCTIONS: PLEASE READ THE FOLLOWING INSTRUCTIONS BEFORE PROCEEDING

1. Use this Form to request for a Tax Compliance Certificate (TCC).
2. Select a reason for this request in the TCC Details section by ticking the appropriate box.
3. Provide the name of the person/entity that has asked you to produce a TCC. E.g. If you are applying for a bank loan, provide the bank's name e.g. XYZ Bank.
4. If you are applying for a permit or license, provide the name of the government agency/entity and the license or permit name.
5. Where a TCC is required for any other purpose, you must provide the reason in the space provided.
6. Complete the Declaration section by filling all details in the designated space. For non-individuals, the representative must also provide his/her TIN and designation e.g. Accountant, Chief Financial Officer, Company Secretary, Director, Manager, Partner or Tax Agent.
7. Check that all tax affairs are up to date as this will be considered in the processing of your application.
8. We will advise you once your application is processed.
9. Where a TCC has been issued and we find that incorrect information was knowingly submitted at the time of application, the certificate will be withdrawn.
10. Please consult with a Debt Management officer or Customer Service officer if you need help to complete form.

TAXPAYER DETAILS

Taxpayer Identification Number (TIN)

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Taxpayer Name

Enter Individual / Entity name

TAX COMPLIANCE DETAILS

1. Reason for requesting a Tax Compliance certificate:

To apply for a Bank Loan _____
Specify Department or Entity that requires TCC

To Transfer an Asset _____
Specify Department or Entity that requires TCC

To Register a Vehicle _____
Specify Department or Entity that requires TCC

To migrate abroad _____
Specify Department or Entity that requires TCC

Other _____
Specify the reason if other is selected

Probate application _____
Specify Department or Entity that requires TCC

To apply for a Permit/License _____
Specify Department or Entity that requires TCC *State the Permit Name*

To renew a Permit/License _____
Specify Department or Entity that requires TCC *State the Permit Name*

DECLARATION OF TAXPAYER OR REPRESENTATIVE

I declare that the information in this application is true and correct in every detail

Taxpayer/Representative TIN

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Full Name:

Designation: _____

Signature: _____

Date:

IT IS A SERIOUS OFFENCE TO GIVE FALSE INFORMATION TO THE CHIEF EXECUTIVE OFFICER

FOR OFFICE USE ONLY

Officer's Name: _____

Officer's Signature: _____

Date of Receipt: _____

Reference Number: _____

CHECKLIST

- Completed Tax Compliance application form
- Attach supporting documents where applicable
- TIN of Applicant or Representative submitting the form
- Valid Photo ID of Applicant (for Individuals) or Representative (for non-individuals) submitting the form