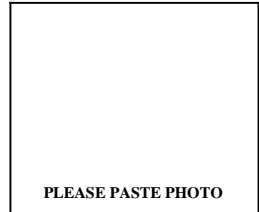




# FIJI REVENUE AND CUSTOMS SERVICE



## APPLICATION FORM

1. Applications are invited from interested candidates wishing to be considered for any vacant position.
  2. Please attach all academic transcripts and current Curriculum Vitae with your application form.
  3. Please kindly take note that if you do not receive a formal response to your application within 3 weeks of lodging an application this indicates that your application has not been successful.
- Internal Candidate:  External Candidate:

**POSITION YOU ARE APPLYING FOR:** \_\_\_\_\_ **VACANCY No.** \_\_\_\_/\_\_\_\_

### PART A: PERSONAL DETAILS

1. Name: \_\_\_\_\_
- |                |                   |                   |
|----------------|-------------------|-------------------|
| <b>Surname</b> | <b>First Name</b> | <b>Other name</b> |
|----------------|-------------------|-------------------|
2. Title: Mr. / Mrs. / Ms.      3. Gender: Male / Female
4. DOB: \_\_\_\_\_      5. E-mail Address: \_\_\_\_\_
6. Do you hold a Permanent Resident status in another country (if yes, please state):
- \_\_\_\_\_
7. Postal Address: \_\_\_\_\_      8. Residential Address: \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
9. Phone Number to be contacted on: \_\_\_\_\_
10. Have you applied for any positions previously in FRCS.
- Position: \_\_\_\_\_ Year: \_\_\_\_\_
  - Position: \_\_\_\_\_ Year: \_\_\_\_\_
11. Do you have any close relative working for FRCS. (If yes, please state name and the relationship)
- \_\_\_\_\_
- \_\_\_\_\_

### PART B: EDUCATIONAL DETAILS-HIGH SCHOOL

School	Year	Examination passed	Result

<b>PART C: PROFESSIONAL QUALIFICATION</b>						
Year Started & Completed	Institution	Qualification Attained	Major field Of Study	Grade Points Average	Name of Examination	Date

<b>PART D: SERVICE EXAMINATIONS</b>	
Name of Examinations	Date

**PART E: EMPLOYMENT RECORD**

Period	Employer	Positions held

1. Please indicate the level of your computer skills and the software you are familiar with.

\_\_\_\_\_

\_\_\_\_\_

**PART F: THREE (3) REFEREES NAME & CONTACT**

(Please provide two work and one character referee)

	Referee # 1	Referee #2	Referee#3
Name			
Positions & Organisation			
Phone Contact			
E-mail Address			

**PART G: DECLARATION**

I declare that the information provided in this application is true and accurate to the best of my knowledge. FRCS reserves the right to disqualify my application if the information contained in this application is found to be incorrect and incomplete.

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

Only shortlisted applicants will be contacted. Kindly note only email applications will be accepted. No Hand Delivery.

Please send your completed form to : [careers@frcs.org.fj](mailto:careers@frcs.org.fj)