



## **PUBLIC CIRCULAR No. 3/2016**

### **EXPORT MANIFEST PROCEDURES FOR NADI PORT**

The Fiji Revenue & Customs Authority wish to inform the Cargo Agents and Carriers in Nadi that the export manifest registration procedures outlined below shall apply from the date of this circular.

- Only ATS shall register outward cargo manifest on the ASYCUDA World system for outbound flights carrying export cargo.
- ATS shall register only one cargo manifest per each outward flight.
- ATS shall register all consolidated MAWB from authorized freight forwards and direct AWB.
- ATS shall enter authorized Freight Forwarders TIN as Cargo Agent on all the consolidated MAWB.
- Freight Forwarders as authorized Cargo Agents shall attach all the house AWB to the MAWB registered by ATS within 24 hours from the time of departure of the flight.
- ATS or Authorized De-consolidator's shall register individual house AWB if any consolidated cargo is exported and MAWB submitted by Cargo Agents that are unauthorized by Customs.
- All AWB that requires Customs export declarations as per Customs Act & Regulations, the valid registration number of the export & transshipment declaration (SAD) shall be entered on each bill including pre-shipments.